



# *Executive Le Tip of West Los Angeles*

[www.executiveletip.com](http://www.executiveletip.com)

## **Congratulations!**

As our newest member, I welcome you with open arms! You've made an excellent decision to join the finest and most dynamic business group in the world!

In the next few weeks, you may become overwhelmed with all of the excitement from being a part of this chapter. I want to make sure that you know what you can expect from our chapter and what we expect from you.

## **What to expect...**

**Card Caddy** - You will receive a card caddy in which you can carry a supply of each member's business cards to give to people when you are making a recommendation. The card caddy also contains your pin and our By-laws.

**Sponsor** - The person who invited you to your first meeting is your sponsor. He/she has certain responsibilities for "showing you the ropes." The attached Sponsor Checklist will help both of you when you meet.

**Mentor** - You will be assigned a mentor. He/she will help you as you become accustomed to your responsibilities as a member. The attached Mentor Checklist outlines the steps that you will take with them.

**Badge** - Within a few weeks, you will receive your badge. Wear it with pride!

**Website Packet** - Our Website chair will provide you with a packet containing instructions for putting together information for our website.

## **What we expect from you...**

**Member Orientation** - This meeting is held on the third Friday of each month and starts immediately after our regular Friday meeting. Each new member is expected to attend. You will receive a packet of information that will detail each aspect of your Executive LeTip membership.

**New Member Lunch Bunch** - A special Lunch Bunch, just for new members. One is held each month, just for you!

**LeTip International Seminar** - As required by the By-laws, each new member is required to attend International's Networking Seminar. A seminar is held each month. For the schedule and details, go to <http://letip.com/meetingstep1.asp> and choose California - Los Angeles.

Your success as a member of my LeTip family and your success in your business is important to me. If I can help you in any way, feel free to call me at 310/390-3370. I would love to hear from you!

Sincerely,

Karen Simon  
New Member Chair  
(PC Tech Associates - Computer Consulting and Training)

*The Most Professional Business Networking Group  
In West Los Angeles*